

# Customer Management Portal (CMP)

Charge a customer manually



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# Welcome

You are logged in as [REDACTED]

Using the login account [REDACTED]@GMAIL.COM

[View Privacy Policy](#)

After you log into the CMP, select the “Consumers” section in the top left navigation column.

- Home
- Consumers**
- Sites
- Devices
- Components
- Wash Passes
- Consumer Passes
- VIA Guard
- Credit Cards

Consumer			
First Name	Last Name	Phone Number	Email
Chad		12/29/20	
		12/29/20	
Tyler	iski	12/29/20	
James		12/29/20	
Rc		12/29/20	
Gracie	ski	12/29/20	
Nick		12/29/20	
Chad	ad	12/29/20	
Brian		12/29/20	
David	lo	12/29/20	

After selecting “Consumers”, we are presented with a list of our customers. Use the gray search field boxes at the top to find the consumer you want to charge.

Home

Consumers

Sites

Devices

Components

Wash Passes

Consumer Passes

VIA Guard

Credit Cards

Payments

Message Log

Consumer

First Name	Last Name	330	Email
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In this case, we entered the phone number and identified our consumer. Select the gear icon on the right to expand the consumer's details.

- Home
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### Info

Send Notification 

<b>Registered</b> 7/5/21	<b>Name</b> [REDACTED]
<b>Phone #</b> +1330 [REDACTED]	<b>Favorite Site</b> -
<b>Email</b> [REDACTED]@AHOOCOM	<b>License Plate Fail Count</b> 1

### Card Information

#### Current Cards

49[REDACTED] Charge Card >

### Recent Payments



		Timestamp	Amount	Method	Plate	Site	Device
1		8/5/21 4:11:15 PM	\$0.00	Wash Pass	EQW5829	 [REDACTED]	 [REDACTED]
2		8/5/21 2:00:04 AM	\$35.00	Pass Renew	N/A	 -	-
3		8/4/21 7:16:54 AM	\$0.00	Wash Pass	EQW5829	 [REDACTED]	 [REDACTED]
4		7/29/21 6:47:26 AM	\$0.00	Wash Pass	PJT3115	 [REDACTED]	 [REDACTED]
5		7/5/21 11:04:02 AM	\$35.00	New Pass	EDV5829	 [REDACTED]	 [REDACTED]

Under the Card Information section, select the red “Charge Card” button on the right.

- Home
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Info

**Registered**  
7/5/21

**Phone #**  
+1330 [redacted]

**Email**  
[redacted]@HOO.COM

**License Plate Fail Count**  
1

Send Notification

**Charge Visa Debit - 490 [redacted] ?** [Close]

Amount

Cancel **Charge**

Card Information

Current Cards

490 [redacted] Charge Card

Cardholder Name

Visa Cardholder

Type

Visa Debit

Default Card

Yes

ID

84cf2090-[redacted]

Token

29[redacted]

Expiry

[redacted]

Recent Payments

	Timestamp	Amount	Method	Plate	Site	Device
1	8/5/21 4:11:15 PM	\$0.00	Wash Pass	EQW5829	[redacted]	[redacted]

Input the amount you would like to charge and then select the green "Charge" button.

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